

Community Investment Program Project Grant for Individual Artists

Artists at work.

Individual artists and their work are the foundation of our arts community. Working alone or in groups you pursue projects that develop your practice, advance creative thought, contribute to an art form and provide our community with a reflection of itself. Your projects are the research and development activity of the creative sector, feeding the greater arts ecosystem locally and for export.

Purpose

Project Grants for Individual Artists are intended to support the activities of individual, professional, Edmonton artists for a specific time towards a specific project. Projects can be individual or collective and could include creation, development, curation, exhibition or production of work in any art form as well as professional development.

Funds are intended to support

- projects by individual artists or small collectives
- research, development or material costs
- reasonable living allowances while carrying out the project
- workspace rental related to the project
- costs related to public presentation
- travel costs directly related to the project

Funds are not intended to support:

- capital or major equipment purchases unless they are integral to the artistic process
- formal education that would result in a diploma or degree
- projects that benefit an organization or institution rather than an artist or small collective
- costs already supported by the EAC through other programs
- activity undertaken prior to the application deadline

Eligibility

Applicants (and the members of collectives) must:

1. be an adult professional artist* who has lived in the City of Edmonton for at least 12 months at the time of application. **
2. not be in arrears with the City of Edmonton as of the time of application
3. have no overdue Edmonton Arts Council final reports

**The EAC defines professional artist as someone who has completed training, an apprenticeship or a recognized body of work in an arts discipline and meets the requirements of one or more of the following:*

- *is dedicated to the professional practice of the art, as evidenced by a significant investment of time and resources*
- *receives payment for artistic work (i.e. artist fees)*
- *has received public exposure, through professional showings, screenings, publication, or performances where selection was carried out by an objective, arm's length body such as a jury or publisher*
- *enjoys peer recognition through: critical reviews, participation in community activities and membership in professional associations.*

***The EAC reserves the right to ask for proof of Edmonton residency such as a CRA Notice of Assessment and/or an Alberta driver's license with an Edmonton address current to the date of application.*

Level of Support

Funds are usually limited, and grants are not guaranteed. Grants may be awarded to a normal maximum of \$25,000.

Assessment

A multi-disciplinary Peer Jury appointed by the Edmonton Arts Council will evaluate all applications. This Jury makes recommendations to the Board of Directors of the Edmonton Arts Council who will then make Community Investment Program Individual Artist Project Grant recommendations to the City of Edmonton.

Evaluation Criteria

In making grant recommendations, the jury will be guided by all the text in this document, and in all cases consider the following:

Artistic criteria (50%)

- the applicant's capacity to achieve the artistic goals of the project
- the project's potential impact on the development of the artist
- the project's potential contribution to an art form or an artistic process
- the past work of the artist(s) demonstrating a level of merit to warrant public funding

Project feasibility criteria (25%)

- the applicant has demonstrated the ability to complete the proposed project as planned
- the project's realistic budget
- the project's realistic timeline

Community criteria (25%)

- the applicant's past or potential contribution to the Edmonton community
- the project's potential impact on the Edmonton community and/or engagement with Edmonton audiences

Application Process and Format

Applications must be received by the Edmonton Arts Council on or before the deadline of July 2 annually. When July 2 falls on a holiday or weekend, the deadline is the next business day.

Applicants are encouraged to submit concise, realistic proposals that respond to the evaluation criteria and ideally include a degree of critical self-reflection.

Please prepare the following information as one standard PDF document to be submitted to the online system at: eacgrants.fluidreview.com

Applications that do not include all of the following will be considered incomplete, and may not be assessed. Information exceeding the page limits will not be included for assessment.

1. The completed online application form.

Paper applications will not normally be accepted unless the applicant can demonstrate a barrier to accessing the online system.

2. Project Description

Please limit to 5 pages and include:

- a one paragraph summary description of the project

Followed by details about (as relevant):

- the motivation and planning behind the project
- the actions, activities and participants
- the expected outcomes
- the anticipated impact of the project on the applicant, the art form and (or) the Edmonton community
- the specific timeframe of the project

3. Project Budget

Please limit to 2 pages and include:

- budget notes to clarify
- identify revenue sources as confirmed or pending
- if needed, a budget template can be found on our website

4. Background of the Applicant

Please limit to 4 pages and include the following:

- a curriculum vitae or resume that includes relevant details of the applicant's career and training
- any further information about the activities of the applicant they wish included

5. Artistic Support Material

Applications must include material demonstrating the applicant's past work, relevant to the proposed project.

- Digital files are preferred and will be accepted in common digital file formats. Ensure that files are well-labeled and organized so that jury members can easily access the correct material.
- Please limit materials to no more than 10 minutes in length, 10 printed images or 10 digital images (or a reasonable combination thereof).
- Support materials can be easily provided in links to online resources such as: video streaming Vimeo or Youtube, host sites for images, text documents (e.g. manuscripts) or MP3 files.

6. Optional Support Material

Applicants may also submit letters of support or confirmation, and/or press clippings, to a maximum of 3 pages.

Reporting

Successful grant recipients must submit a short summary report within 90 days of the completion of the project. This report must include a summary of the project outcomes, and detail how the funds were spent. The EAC may request interim reporting and/or distribute grants in instalments.

For more information please contact the EAC grants staff at 780-424-2787 or www.edmontonarts.ca