



# grant application

Prince of Wales Armouries, 2nd Floor, 10440 108 Avenue, Edmonton, AB T5H 3Z9

p. 780.424.2787 | f. 780.425.7620 | grants@edmontonarts.ca

## **Edmonton Artists' Trust Fund**

The Edmonton Artists' Trust Fund (EATF) is a joint project of the Edmonton Arts Council and the Edmonton Community Foundation. The EATF is designed to invest in Edmonton's creative community and to encourage artists to stay in our community. The funds are intended to offset living and working expenses, allowing the artist to devote a concentrated period of time to his/her artistic activities, career enhancement and/or development.

Awards are fixed at \$7500. Recipients must submit a follow-up report within one year of the awards being disbursed.

#### Funds are intended to support:

Artists at all stages of their professional careers who demonstrate excellence in their field, and a commitment to working in and contributing to Edmonton's arts community.

#### Funds are not intended to support:

Formal academic work or artists who primarily work outside the Edmonton region.

## **Eligibility**

Nominated artists must:

- 1. Be 18 years of age or older.
- 2. Be a resident of the greater Edmonton region (which includes the City of Edmonton and the Counties of Sturgeon, Parkland, Leduc and Strathcona) for at least one year prior to the application deadline. Nominated artists may be asked to provide proof of residency.
- 3. Be a Canadian citizen or Permanent Resident.

Past recipients of the EATF are only eligible to be nominated five years after their previous award. Artists who have overdue Edmonton Arts Council final reports will not be eligible.

#### **Nomination**

Nominators must mail in or deliver a hard-copy, signed Nomination Letter to the Edmonton Arts Council that is received on or before the deadline date.

Nominees or Nominators are to upload the remaining items (sections 2, 3 and 4 listed below) as standard PDF documents to the EAC online Grants system at: eacgrants.fluidreview.com.

Nominations that do not include all of the following will be considered incomplete and will not be assessed.

### 1. Nomination Letter - Mailed in

1.1 A letter of nomination from a member of the local arts and/or cultural community who can speak to the nominee's ability and impact in their field. This letter should be addressed specifically to the Edmonton Community Foundation and arrive at the Edmonton Arts Council offices by the application deadline.

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1

## 2. Background of the Nominee

Please limit to 4 pages and include the following:

- 2.1 A curriculum vitae or artistic resume that includes details of the nominee's career and training to date.
- 2.2 A description of the nominee's artistic involvement in the Edmonton community.

#### 3. Artist Statement

Please limit to 2 pages and include the following:

- 3.1 A description of the nominee's long-term artistic vision and goals.
- 3.2 A description of the potential short-term impact of an EATF award on the nominee's artistic life in Edmonton.

## 4. Support Material

- 4.1 Include artistic support material demonstrating the nominee's work, please do not submit originals.
  - Digital files are preferred and will be accepted in common digital file formats. Ensure that files are well-labeled so that jury members can easily access the correct material.
  - Please limit materials to no more than 10 minutes in length, 10 printed pages or 10 digital images (or a reasonable combination thereof).
  - Support materials can be easily provided in links to online resources such as: video streaming Vimeo or Youtube, host sites for images, text documents (e.g. manuscripts) or MP3 files.
- 4.2 You may include a 250 character description of the support materials.

#### **Evaluation**

All nominations will be reviewed and evaluated by a peer jury assembled by the Edmonton Arts Council. Recommendations will be forwarded to the Edmonton Arts Council board for approval. EATF funding decisions are final.

The jury will be guided by the following evaluation criteria:

- The nominee's demonstrated commitment to and achievement of excellence in their artistic practice. (30%)
- The nominee's demonstrated past connection to and (or) potential future impact on the Edmonton region. (30%)
- The potential impact of the award on the career or artistic practice of the nominee. (40%)

## **Deadlines and Delivery**

The deadline for nomination is September 1 (when September 1 falls on a holiday or weekend, the deadline is the next business day).

- Hard copy letters of nomination will be accepted until the end of business day (4:30pm)
- Online nominations must be completed and submitted by 11:59pm

Incomplete or late nominations will not be accepted or considered.

#### More Information

For information or clarification on any aspect of your nomination please contact: Stephen Williams, Edmonton Arts Council Grants, Awards & Support Programs Director, at (780) 424-2787 ext. 225 or email swilliams@edmontonarts.ca.

For general information on the Edmonton Artists' Trust Fund please visit our website at edmontonarts.ca

#### Tips to Consider when nominating for an EATF Award

Read the guidelines carefully and understand the criteria.

Consider this a financial award intended to recognize an Edmonton artist and provide financial stability to renew, develop, create or experiment.

Don't submit a budget. Award amounts are fixed at \$7500.

Include artistic support material such as audio, video, text or images.

This program is limited to residents of the greater Edmonton region, which includes the City of Edmonton and the Counties of Sturgeon, Parkland, Leduc and Strathcona. Applicants may be asked to provide a copy of their most recent Notice of Assessment from the Canada Revenue Agency as proof of residency.